# Capital Project Expense Budget:

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| **Hard Costs**  | **Line Item** | **Expense Explanation:**  | **Totals** |
| Example:  |  |  |  |
| Land or building acquisition costs |  |  |  |
| Construction costs |  |  |  |
| Landscaping |  |  |  |
| Parking lots, sidewalks  |  |  | Subtotal |
| **Soft Costs:**  | **Line Item** |  |  |
| Example: architect fees, permit fees,  |  |  |  |
| Loan fees, legal fees, etc.  |  |  |  |
|  |  |  |  |
|  |  |  | Subtotal |
| Furniture, Fixtures, and Equipment:  | Line Item |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Staffing Costs related to the project: Example: project coordinator |  |  | Subtotal |
|  |  |  |  |
|  |  |  |  |
| Contingency | Line Item |  |  |
|  |  |  | Subtotal |
| Misc. Expenses | Line Item |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | Subtotal |
|  |  |  | Total:  |