# Capital Project Expense Budget:

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| **Hard Costs** | **Line Item** | **Expense Explanation:** | **Totals** |
| Example: |  |  |  |
| Land or building acquisition costs |  |  |  |
| Construction costs |  |  |  |
| Landscaping |  |  |  |
| Parking lots, sidewalks |  |  | Subtotal |
| **Soft Costs:** | **Line Item** |  |  |
| Example: architect fees, permit fees, |  |  |  |
| Loan fees, legal fees, etc. |  |  |  |
|  |  |  |  |
|  |  |  | Subtotal |
| Furniture, Fixtures, and Equipment: | Line Item |  |  |
|  |  |  |  |
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|  |  |  |  |
| Staffing Costs related to the project:  Example: project coordinator |  |  | Subtotal |
|  |  |  |  |
|  |  |  |  |
| Contingency | Line Item |  |  |
|  |  |  | Subtotal |
| Misc. Expenses | Line Item |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | Subtotal |
|  |  |  | Total: |